

**TOWN OF BATESBURG-LEESVILLE
AGENDA
SPECIAL COUNCIL MEETING
June 17, 2019 6:00 P. M.
TOWN HALL COMPLEX
120 West Church Street (Bldg. B)**

**PUBLIC HEARING - Ordinance Establishing Council Compensation
PUBLIC HEARING - Ordinance Adopting the Fiscal Year 2019/2020 Budget for the Town**

- I CALL TO ORDER**
- II INVOCATION**
- III PLEDGE OF ALLEGIANCE**
- IV APPROVAL OF AGENDA**
- V OLD BUSINESS**
 - A. Second Reading – Ordinance Establishing Council Compensation**
 - B. Second Reading – Ordinance Adopting the Fiscal Year 2019/2020 Budget for the Town**
- VI ADJOURNMENT**

STATE OF SOUTH CAROLINA)
)
TOWN OF BATESBURG-LEESVILLE)

AN ORDINANCE
SETTING COUNCIL PAY

WHEREAS, the Mayor and Council Members previously enacted Section 1-2-4 of the Code of Ordinances for the Town of Batesburg-Leesville; and

WHEREAS, the Mayor and Council Members wish to now set its compensation;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Batesburg-Leesville, in Council, duly assembled, that Council pay shall be set as follows:

The Mayor shall receive _____ compensation per month less normal deductions required by State or Federal Law.

Council members shall receive _____ compensation per month less normal deductions required by State or Federal Law.

This Ordinance shall be effective from upon the swearing in of new council members in December of 2019.

Lancer Shull, Mayor
Town of Batesburg-Leesville

ATTEST:

Judy E. Edwards, Clerk/Treasurer

First Reading: _____

Public Hearing held: _____

Second and Final Reading: _____

Approved as to form: _____
Chris Spradley, Town Attorney

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
TOWN OF BATESBURG-LEESVILLE)

ORDINANCE
To Adopt an Annual Budget, Levy a
Property Tax, and Provide Revenue
the Town of Batesburg-Leesville for
Fiscal Year 2019-2020

WHEREAS, Section 5-13-30(3) of the Code of Laws of South Carolina requires that a Municipal Council shall act by ordinance to adopt budgets and levy taxes pursuant to public notice; and

WHEREAS, the Council wishes to comply with these requirements of State law and believes it is in the interest of the Town to adopt the attached budget and levy a property tax as provided herein; and

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Batesburg-Leesville, in Council, duly assembled and by the authority of the same:

- Section 1.** That the prepared budget and the estimated revenue for payment of same is hereby adopted and is hereby made a part hereof as fully as if incorporated herein and a copy thereof is attached hereto.
- Section 2.** That a property tax, to cover the period from the first day of July 2019, to the thirtieth day of June 2020, both inclusive, for the sums and in the manner thereafter mentioned is and shall be levied, collected and paid into the treasury of the Town of Batesburg-Leesville for the use and service thereof; i.e., a tax of 99.5 cents on every one hundred (\$100.00) dollars in value of all real estate and personal property of every description owned and used in the Town of Batesburg-Leesville, South Carolina except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the Town treasury for the credit to the Town of Batesburg-Leesville for the corporate purposes, permanent improvements and for the purpose of paying current expenses of said municipality.
- Section 3.** The billing dates, the penalty dates, and the amount of the penalty, which shall be levied for delinquent taxes, shall be the same as those established by Lexington and Saluda Counties pursuant to State Law.
- Section 4.** The Lexington County Tax Collector shall be responsible for the collection of delinquent taxes on property within the corporate limits located in Lexington County. The Saluda County Tax Collector shall be responsible for the collection of delinquent taxes on property within the corporate limits located in Saluda County.
- Section 5.** The Town Manager shall administer the budget and may authorize the transfer of appropriated funds within departmental budgets and with Council's approval may authorize the transfer of appropriated funds between departments as necessary to achieve the goals of the budget.

Section 6. If for any reason any sentence, clause or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

Section 7. This Ordinance shall take effect and be enforced from and after the first day of July 2019.

DONE IN MEETING DULY ASSEMBLED, this _____ Day of June, 2019.

Lancer D. Shull, Mayor
Town of Batesburg-Leesville

ATTEST:

Judy E. Edwards, Clerk/Treasurer

First Reading: _____

Public Hearing held: _____

Second and Final Reading: _____

Approved as to form: _____
Chris Spradley, Town Attorney

THE TOWN OF
Batesburg-Leesville

2019-2020

FISCAL YEAR BUDGET



Town of Batesburg-Leesville
120 W. Church Street, Suite A
Batesburg-Leesville, SC 29006
(803) 532-4601
www.batesburg-leesville.org

FISCAL YEAR 2019/2020 BUDGET SUMMARY

1 REVENUES:

General Fund	\$4,206,626
Enterprise Fund	\$3,219,800
Hospitality Tax Fund	\$475,000
Victims Assistance Fund	\$10,150

TOTAL	\$7,911,576
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2 EXPENDITURES:

General Fund	\$4,206,626
Enterprise Fund	\$3,219,800
Hospitality Tax Fund	\$475,000
Victims Assistance Fund	\$10,150

TOTAL	\$7,911,576
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TOTAL	\$0
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FISCAL YEAR 2019/2020
GENERAL FUND FUND BUDGET SUMMARY

1 REVENUES:

General Fund	\$4,206,626
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TOTAL	\$4,206,626
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2 EXPENDITURES:

Council	\$86,500
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Administration	\$502,400
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Fire Department	\$500,500
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Municipal Court	\$119,400
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Police Department	\$1,876,750
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Public Works	\$668,456
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Fleet Services	\$140,170
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Non-Departmental	<u>\$312,450</u>
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TOTAL	\$4,206,626
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TOTAL	\$0
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Budget Worksheet

GENERAL FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
REVENUES							
004 REVENUE							
02010 LOCAL TAXES							
03001	CURRENT PROPERTY TAX	1,283,075	1,220,000	1,333,070	1,280,000	1,325,000	3.52
03002	DELINQUENT PROPERTY TAX	82,767	70,000	56,181	70,000	70,000	0.00
03003	PENALTY-DELINQ. PRPTY. TAX	15,244	12,000	11,058	12,000	12,000	0.00
03004	CURRENT VEHICLE TAX	177,621	167,000	145,721	165,000	170,000	3.03
03005	HOMESTEAD EXEMPTION	103,232	103,500	108,104	103,500	115,500	11.59
03006	FIRE DIST. TAX-LEX/SALUDA	55,277	55,000	36,082	55,000	55,000	0.00
03007	STATE SALES/USE TAX CREDIT	23,359	60,000	14,294	50,000	25,000	(50.00)
03008	SALUDA LOCAL OPT. SALES TX	56,249	48,500	33,245	52,000	48,000	(7.69)
03043	MOTOR CARRIER	4,336	4,000	5,112	4,200	5,000	19.05
02010	TOTAL LOCAL TAXES	1,801,160	1,740,000	1,742,867	1,791,700	1,825,500	1.89
02020 LICENSES, PERMITS, FEES							
03009	BUSINESS LICENSES	989,088	865,000	274,697	893,000	900,000	0.78
03010	BUILDING/ZONING PERMITS	59,097	35,000	40,046	40,000	45,000	12.50
03013	GARBAGE FEES	248,324	241,000	258,940	327,500	338,000	3.21
03014	YARD SALE PERMITS	265	400	210	400	300	(25.00)
03016	S C E & G	468,766	468,700	461,399	463,400	447,175	(3.50)

Budget Worksheet

GENERAL FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
03018	CABLE T V	36,741	33,000	23,287	30,000	30,000	0.00
03020	ABC TEMPORARY PERMIT	3,000	6,000	3,000	6,000	3,000	(50.00)
03046	MID-CAROLINA ELECTRIC COOP.	1,054	900	1,075	900	1,000	11.11
03115	UTILITY FUND PARTICIPATION	70,851	70,851	64,947	70,851	70,851	0.00
02020	TOTAL LICENSES, PERMITS, FEES	1,877,186	1,720,851	1,127,601	1,832,051	1,835,326	0.18
02030	STATE COLLECTED REVENUE							
03022	ACCOMMODATIONS TAX	15,305	10,000	6,733	10,000	13,000	30.00
03023	MERCHANTS' INVENTORY	32,416	32,000	32,416	32,000	32,000	0.00
03058	LOCAL GOVERNMENT FUND	158,572	116,000	90,818	128,000	121,000	(5.47)
02030	TOTAL STATE COLLECTED REVENUE	206,293	158,000	129,967	170,000	166,000	(2.35)
02040	FINES & FORFEITURES							
03026	FINES & FORFEITURES	35,474	57,500	33,237	53,000	40,000	(24.53)
03027	STATE FINES	57,309	74,000	36,664	70,000	45,000	(35.71)
03029	DRUG FORFEITURES	0	0	0	0	0	0.00
03047	VICTIMS' ASSISTANCE	672	0	(219)	0	0	0.00
02040	TOTAL FINES & FORFEITURES	93,455	131,500	69,682	123,000	85,000	(30.89)
02050	MISCELLANEOUS REVENUE							
03031	SALE OF EQUIP./VEHICLES	0	5,000	2,500	2,000	0	(100.00)
03032	SALE OF PROPERTY	0	0	0	0	0	0.00

Budget Worksheet

GENERAL FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
03033	GRASS CUTTING	210	500	70	300	300	0.00
03034	ZONING REQUESTS	100	400	0	200	200	0.00
03036	SPECIAL REVENUE	70,082	30,000	40,782	43,000	45,000	4.65
03037	RENTAL OF BUILDING	12,815	9,000	10,400	11,000	11,000	0.00
03038	POLICE RESTRICTED FUNDS	11,790	3,000	10,213	3,000	10,000	233.33
03041	SCHOOL RESOURCE OFFICER REIMBU	16,112	17,000	65,203	66,000	66,000	0.00
03045	BANK INTEREST	1,779	0	7,470	0	8,500	0.00
03048	SCHLORSHIP FUNDPOLICE DEPT.	1,500	1,000	950	3,000	1,000	(66.67)
03061	POLICE EXTRA DUTY REIMBURSE	6,589	6,700	9,905	6,700	10,000	49.25
03062	E 9-1-1 REIMBURSEMENTS	37,963	25,500	19,881	141,500	20,000	(85.87)
03063	LEXINGTON COUNTY "C" FUNDS	0	20,000	40,000	20,000	30,000	50.00
03064	SAFER GRANT REIMBURSEMENT	0	0	53,131	54,300	59,000	8.66
03460	CASH DRAWER OVER/UNDER	0	0	0	0	0	0.00
03461	USE OF EXCESS FUND BALANCE	0	0	0	0	33,800	0.00
02050	TOTAL MISCELLANEOUS REVENUE	158,940	118,100	260,505	351,000	294,800	(16.01)
004	TOTAL REVENUE	4,137,034	3,868,451	3,330,622	4,267,751	4,206,626	(1.43)

Budget Worksheet

GENERAL FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
TOTAL REVENUES	4,137,034	3,868,451	3,330,622	4,267,751	4,206,626		(1.43)
EXPENDITURES							
020 TOWN COUNCIL							
00081 PERSONNEL							
04005 SALARIES & WAGES	0	0	0	0	29,400	0.00
04012 SOCIAL SECURITY/FICA	0	0	0	0	2,300	0.00
04016 WORKERS' COMP. INSURANCE	0	0	0	0	100	0.00
04017 COUNCIL TRAINING/TRAVEL	9,819	13,500	11,961	17,500	17,500	0.00
04019 RETIREMENT CONTRIBUTIONS	0	0	0	0	2,000	0.00
00081 TOTAL PERSONNEL	9,819	13,500	11,961	17,500	51,300		193.14
00082 DEPARTMENTAL EXPENSES							
04025 ADVERTISING	1,066	600	740	800	1,200	50.00
04026 MISCELLANEOUS EXPENSES	4,521	1,000	1,928	1,000	1,500	50.00
04084 LEGAL SERVICES	15,000	15,000	13,750	15,000	15,000	0.00
04085 AUDITING SERVICES	12,900	13,500	13,784	13,500	13,800	2.22
04086 MUNICIPAL ELECTION EXPENSE	2,175	1,000	2,947	0	3,000	0.00
04087 MEETING EXPENSES	908	1,000	726	1,000	700	(30.00)
00082 TOTAL DEPARTMENTAL EXPENSES	36,570	32,100	33,875	31,300	35,200		12.46

Budget Worksheet

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GENERAL FUND

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	*** Previous Year ***		2018		*** Current Year ***		2019		*** Next Year ***		2020		Pct Inc
	YTD Actual	Budget	YTD Actual	Budget	YTD Actual	Budget	Dept Req	Admin Rcmd	Final				
020 TOTAL TOWN COUNCIL	46,389	45,600	45,836	48,800	86,500							77.25	
021 ADMINISTRATION DEPT.													
00081 PERSONNEL													
04005 SALARIES & WAGES	320,560	313,000	282,058	323,000	306,000					(5.26)	
04012 SOCIAL SECURITY/FICA	23,437	24,000	20,693	25,000	25,000					0.00	
04015 GROUP INSURANCE	39,418	30,500	20,254	37,500	33,000					(12.00)	
04016 WORKERS' COMP. INSURANCE	2,986	1,500	3,148	2,200	1,000					(54.55)	
04018 EMPLOYEE TRAINING/TRAVEL	7,626	5,000	5,545	5,000	5,000					0.00	
04019 RETIREMENT CONTRIBUTIONS	44,032	42,500	41,310	48,000	43,000					(10.42)	
04021 PERSONNEL MISCELLANEOUS	119	200	59	200	200					0.00	
04075 TOWN MANAGER EXPENSES	10,501	10,500	6,121	10,500	10,500					0.00	
00081 TOTAL PERSONNEL	448,679	427,200	379,188	451,400	423,700							(6.14)	
00082 DEPARTMENTAL EXPENSES													
04022 OFFICE SUPPLIES	3,925	3,300	3,325	3,500	3,500					0.00	
04023 POSTAGE	2,064	2,300	2,253	2,300	2,500					8.70	
04024 DUES & SUBSCRIPTIONS	1,519	1,700	1,392	1,700	1,700					0.00	
04026 MISCELLANEOUS EXPENSES	1,172	2,500	1,761	2,000	2,000					0.00	
04029 CENTRAL MIDLANDS	0	0	6,324	13,000	0					(100.00)	
04031 COMPUTER & MATERIALS	1,520	1,500	1,321	1,500	2,300					53.33	

Budget Worksheet

GENERAL FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
04032 PRINTING SUPPLIES	1,781	2,000	1,552	2,000	2,000	0.00
04033 MAINTENANCE CONTRACTS	7,258	7,600	6,344	7,600	7,300	(3.95)
04074 BUILDING INSPECTION SERVICES	0	0	4,729	0	36,000	0.00
00082 TOTAL DEPARTMENTAL EXPENSES	19,239	20,900	29,001	33,600	57,300		70.54
00084 BUILDING EXPENSES							
04041 FIRE & CASUALTY INSURANCE	1,650	3,300	3,133	3,300	3,200	(3.03)
04083 TOWN HALL MAINTENANCE	3,868	4,000	2,993	4,500	4,500	0.00
00084 TOTAL BUILDING EXPENSES	5,518	7,300	6,126	7,800	7,700		(1.28)
00085 UTILITIES							
04045 ELECTRICITY	3,073	3,500	1,885	3,500	2,700	(22.86)
04047 TELEPHONE	11,031	8,500	9,734	11,000	11,000	0.00
00085 TOTAL UTILITIES	14,104	12,000	11,619	14,500	13,700		(5.52)
00086 CAPITAL EXPENSES							
04079 CAPITAL	0	0	0	0	0	0.00
00086 TOTAL CAPITAL EXPENSES	0	0	0	0	0		0.00
021 TOTAL ADMINISTRATION DEPT.	487,540	467,400	425,934	507,300	502,400		(0.97)
022 FIRE DEPARTMENT							
00081 PERSONNEL							
04005 SALARIES & WAGES	185,655	167,000	189,657	205,000	208,500	1.71

Budget Worksheet

GENERAL FUND

	*** Previous Year ***		*** Current Year ***		*** Next Year ***		2020	Pct
	YTD Actual	Budget	YTD Actual	Budget	Dept Req	Admin Rcmd		
04006 FIREMEN'S COMPENSATION	29,600	29,600	25,500	34,000	34,000	0.00
04012 SOCIAL SECURITY/FICA	17,489	17,000	16,987	20,000	21,000	5.00
04015 GROUP INSURANCE	24,682	17,000	22,842	23,500	27,700	17.87
04016 WORKERS' COMP. INSURANCE	18,313	17,000	19,042	19,500	18,000	(7.69)
04018 EMPLOYEE TRAINING/TRAVEL	3,429	2,000	5,178	5,000	2,500	(50.00)
04019 RETIREMENT CONTRIBUTIONS	34,855	30,500	36,549	39,500	39,500	0.00
04020 PHYSICAL/IMMUNIZATIONS	5,193	4,000	5,145	5,000	5,500	10.00
04062 OVERTIME	21,657	22,200	15,782	23,500	21,000	(10.64)
04105 FIRE PREVENTION	880	1,000	1,365	1,000	1,000	0.00
00081 TOTAL PERSONNEL	341,753	307,300	338,047	376,000	378,700	0.72
00082 DEPARTMENTAL EXPENSES								
04022 OFFICE SUPPLIES	776	300	420	300	300	0.00
04024 DUES & SUBSCRIPTIONS	2,595	2,500	2,788	2,600	3,000	15.38
04026 MISCELLANEOUS EXPENSES	834	500	843	500	500	0.00
04027 EQUIPMENT REPAIR	1,521	2,000	1,113	2,000	2,000	0.00
04033 MAINTENANCE CONTRACTS	6,631	4,000	4,146	5,700	6,100	7.02
04122 COMPUTER & SOFTWARE	4,023	3,500	3,369	3,500	3,800	8.57

Budget Worksheet

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GENERAL FUND

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		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
04123	TELECOMMUNICATIONS	5,078	5,000	9,120	8,400	10,000	19.05
04220	UNIFORMS	1,523	2,500	1,731	2,500	2,500	0.00
00082	TOTAL DEPARTMENTAL EXPENSES	22,981	20,300	23,530	25,500	28,200		10.59
00083	VEHICLE EXPENSES							
04034	MAINTENANCE & REPAIR	16,495	11,000	17,990	14,000	16,000	14.29
04035	FUEL, OIL, GREASE	8,400	9,000	8,903	9,000	11,000	22.22
04036	TIRES, TUBES, BATTERIES	267	4,000	2,637	4,000	6,200	55.00
04037	VEHICLE INSURANCE	4,702	8,800	10,142	9,500	11,000	15.79
00083	TOTAL VEHICLE EXPENSES	29,864	32,800	39,672	36,500	44,200		21.10
00084	BUILDING EXPENSES							
04040	BUILDING MAINTENANCE	11,433	1,700	10,594	8,000	2,500	(68.75)
04082	GENERAL LIABILITY INSURANCE	1,870	3,600	3,870	3,800	4,000	5.26
00084	TOTAL BUILDING EXPENSES	13,303	5,300	14,464	11,800	6,500		(44.92)
00085	UTILITIES							
04045	ELECTRICITY	12,784	15,000	7,420	14,000	10,500	(25.00)
04047	TELEPHONE	1,149	1,200	1,296	1,500	1,500	0.00
00085	TOTAL UTILITIES	13,933	16,200	8,716	15,500	12,000		(22.58)
00086	CAPITAL EXPENSES							

Budget Worksheet

Run By: WTL

GENERAL FUND

5/28/2019 10:22:00AM

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct
		YTD Actual	Budget	YTD Actual	Budget	Dept Req	Admin Rcnd	Final Inc
04079	CAPITAL	13,470	13,000	41,725	42,581	30,900	(27.43)
00086	TOTAL CAPITAL EXPENSES	13,470	13,000	41,725	42,581	30,900		(27.43)
022	TOTAL FIRE DEPARTMENT	435,304	394,900	466,154	507,881	500,500		(1.45)
023	MUNICIPAL COURT							
00081	PERSONNEL							
04005	SALARIES & WAGES	76,014	80,000	66,169	76,000	76,000	0.00
04012	SOCIAL SECURITY/FICA	5,488	5,800	4,546	6,200	5,500	(11.29)
04015	GROUP INSURANCE	9,414	4,700	13,872	16,200	17,500	8.02
04016	WORKERS' COMP. INSURANCE	283	250	290	250	300	20.00
04019	RETIREMENT CONTRIBUTIONS	10,426	9,600	9,909	10,200	10,200	0.00
04033	MAINTENANCE CONTRACTS	1,299	500	922	1,000	1,900	90.00
00081	TOTAL PERSONNEL	102,924	100,850	95,708	109,850	111,400		1.41
00082	DEPARTMENTAL EXPENSES							
04450	INDIGENT DEFENSE	2,000	0	5,000	6,000	6,000	0.00
04455	JURY	160	700	280	300	300	0.00
00082	TOTAL DEPARTMENTAL EXPENSES	2,160	700	5,280	6,300	6,300		0.00
00087	MISCELLANEOUS EXPENSE							
04106	JUDGE TRAVEL & EXPENSE	688	600	1,954	500	1,200	140.00
04107	JUDGE TRAINING	681	700	425	800	500	(37.50)

Budget Worksheet

GENERAL FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
00087 TOTAL MISCELLANEOUS EXPENSE	1,369	1,300	2,379	1,300	1,700		30.77
023 TOTAL MUNICIPAL COURT	106,453	102,850	103,367	117,450	119,400		1.66
024 POLICE DEPARTMENT							
00081 PERSONNEL							
03481 SALARIES & WAGES	924,354	930,600	895,817	960,000	980,000	2.08
03482 EXTRA DUTY PAY	6,589	6,700	10,080	6,700	10,000	49.25
04012 SOCIAL SECURITY/FICA	79,644	80,800	79,364	81,000	87,000	7.41
04015 GROUP INSURANCE	112,624	95,000	110,781	110,000	133,000	20.91
04016 WORKERS' COMP. INSURANCE	38,819	43,400	39,501	43,400	39,000	(10.14)
04018 EMPLOYEE TRAINING/TRAVEL	3,242	3,000	2,646	3,000	3,000	0.00
04019 RETIREMENT CONTRIBUTIONS	164,096	167,000	173,350	171,000	185,000	8.19
04021 PERSONNEL MISCELLANEOUS	4,879	1,500	1,710	4,000	2,700	(32.50)
04064 OVERTIME	158,709	135,000	181,542	125,000	130,000	4.00
00081 TOTAL PERSONNEL	1,492,956	1,463,000	1,494,791	1,504,100	1,569,700		4.36
00082 DEPARTMENTAL EXPENSES							
03483 E9-1-1 DISPATCH EXPENSES	31,848	26,000	187,439	163,000	18,000	(88.96)
04022 OFFICE SUPPLIES	5,981	5,500	5,987	4,800	4,800	0.00
04024 DUES & SUBSCRIPTIONS	1,152	1,000	870	1,200	1,200	0.00

Budget Worksheet

GENERAL FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020			Pct
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcnd</u>	<u>Final</u>	<u>Inc</u>
04026	MISCELLANEOUS EXPENSES	2,182	2,000	1,473	2,000	2,000	0.00
04027	EQUIPMENT REPAIR	1,128	1,000	215	500	500	0.00
04028	RADIO REPAIR	4,755	5,000	3,990	5,000	5,000	0.00
04031	COMPUTER & MATERIALS	6,640	6,500	3,600	15,500	8,000	(48.39)
04033	MAINTENANCE CONTRACTS	27,747	17,500	21,582	24,000	20,000	(16.67)
04050	OFFICE EQUIPMENT	749	500	227	500	500	0.00
04220	UNIFORMS	18,058	13,000	14,767	13,000	13,000	0.00
04225	PROFESSIONAL SUPPLIES	1,258	1,200	2,239	1,200	1,700	41.67
04451	JAIL SUPPLIES & EXPENSES	3,619	3,000	2,552	2,500	2,500	0.00
04453	POLICE TOW CHARGES	564	300	0	600	400	(33.33)
04454	FIRING RANGE SUPPLIES	6,662	6,500	4,818	6,000	6,000	0.00
04456	FINES - STATE	51,604	75,000	33,067	60,000	45,000	(25.00)
04460	CANINE PATROL	1,358	2,000	966	1,500	1,500	0.00
04464	D J J	1,875	0	200	1,000	400	(60.00)
04612	POLICE RESTRICTED EXPENSES	10,282	3,000	10,148	3,000	10,000	233.33
00082	TOTAL DEPARTMENTAL EXPENSES	177,462	169,000	294,140	305,300	140,500	(53.98)

Budget Worksheet

GENERAL FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
00083 VEHICLE EXPENSES							
04034 MAINTENANCE & REPAIR	18,888	18,000	14,356	18,000	18,000	0.00
04035 FUEL, OIL, GREASE	50,779	57,000	54,378	54,000	60,000	11.11
04036 TIRES, TUBES, BATTERIES	3,644	8,500	5,214	8,000	6,000	(25.00)
04037 VEHICLE INSURANCE	7,350	15,500	16,407	15,000	18,200	21.33
00083 TOTAL VEHICLE EXPENSES	80,661	99,000	90,355	95,000	102,200		7.58
00084 BUILDING EXPENSES							
04040 BUILDING MAINTENANCE	12,855	12,800	11,724	13,000	13,000	0.00
04082 GENERAL LIABILITY INSURANCE	3,674	7,350	7,348	7,350	7,350	0.00
00084 TOTAL BUILDING EXPENSES	16,529	20,150	19,072	20,350	20,350		0.00
00085 UTILITIES							
04045 ELECTRICITY	19,073	18,000	13,670	20,000	16,000	(20.00)
04047 TELEPHONE	16,846	18,000	12,924	17,500	16,500	(5.71)
00085 TOTAL UTILITIES	35,919	36,000	26,594	37,500	32,500		(13.33)
00086 CAPITAL EXPENSES							
04079 CAPITAL	71,200	71,200	37,533	37,200	7,000	(81.18)
04458 POLICE EQUIPMENT	5,143	4,600	3,026	4,500	4,500	0.00
00086 TOTAL CAPITAL EXPENSES	76,343	75,800	40,559	41,700	11,500		(72.42)

Budget Worksheet

Run By: WTL

GENERAL FUND

5/28/2019 10:22:00AM

	*** Previous Year *** 2018		*** Current Year *** 2019		*** Next Year *** 2020		Pct Inc
	YTD Actual	Budget	YTD Actual	Budget	Dept Req	Admin Rcmd	
024 TOTAL POLICE DEPARTMENT	1,879,870	1,862,950	1,965,511	2,003,950	1,876,750		(6.35)
025 PUBLIC WORKS DEPARTMENT							
00081 PERSONNEL							
04005 SALARIES & WAGES	141,739	137,000	127,313	140,000	141,000	0.71
04012 SOCIAL SECURITY/FICA	10,535	11,300	9,591	11,700	11,700	0.00
04015 GROUP INSURANCE	27,499	23,500	20,293	24,000	25,500	6.25
04016 WORKERS' COMP. INSURANCE	18,588	20,700	19,892	18,200	20,400	12.09
04019 RETIREMENT CONTRIBUTIONS	19,536	20,000	19,069	22,000	22,000	0.00
04021 PERSONNEL MISCELLANEOUS	267	200	73	200	200	0.00
04073 STAFF OVERTIME/SUMMER HELP	4,975	7,500	6,062	7,500	12,656	68.75
00081 TOTAL PERSONNEL	223,139	220,200	202,293	223,600	233,456		4.41
00082 DEPARTMENTAL EXPENSES							
04026 MISCELLANEOUS EXPENSES	851	1,500	669	1,000	1,000	0.00
04027 EQUIPMENT REPAIR	6,775	6,500	7,208	6,500	6,500	0.00
04063 VECTOR CONTROL	1,242	1,500	908	700	1,600	128.57
04122 COMPUTER & SOFTWARE	0	0	0	0	300	0.00
04142 PARKS & REC. MAINT/REPAIR	8,204	6,400	4,643	6,400	6,400	0.00
04220 UNIFORMS	3,401	3,000	4,082	3,400	4,000	17.65
04240 SMALL HAND TOOLS	1,550	2,000	2,048	2,000	1,500	(25.00)

Budget Worksheet

GENERAL FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	<u>Final</u>
								<u>Inc</u>
04245	GARBAGE COLLECTIONS	243,177	255,000	300,671	327,500	343,000	4.73
04246	STREET SIGNS	1,464	700	16	500	500	0.00
04248	SIDEWALKS	14,560	20,000	27,572	20,000	30,000	50.00
04249	LIMB/LEAF LANDFILL MAINT.	1,062	1,000	1,192	1,000	1,000	0.00
04320	SAFETY EQUIPMENT	665	800	710	800	1,200	50.00
00082	TOTAL DEPARTMENTAL EXPENSES	282,951	298,400	349,719	369,800	397,000	7.36
00083	VEHICLE EXPENSES							
04034	MAINTENANCE & REPAIR	6,998	7,000	4,425	6,000	6,000	0.00
04035	FUEL, OIL, GREASE	16,659	15,000	15,991	16,000	17,500	9.38
04036	TIRES, TUBES, BATTERIES	4,659	4,500	661	4,500	3,500	(22.22)
04037	VEHICLE INSURANCE	1,596	3,000	3,481	3,200	3,500	9.38
00083	TOTAL VEHICLE EXPENSES	29,912	29,500	24,558	29,700	30,500	2.69
00084	BUILDING EXPENSES							
04082	GENERAL LIABILITY INSURANCE	265	550	530	550	550	0.00
00084	TOTAL BUILDING EXPENSES	265	550	530	550	550	0.00
00085	UTILITIES							
04047	TELEPHONE	670	650	610	650	650	0.00
04081	PARKS & REC. UTILITIES	5,732	6,000	4,979	6,000	6,300	5.00

Budget Worksheet

Run By: WTL

GENERAL FUND

5/28/2019 10:22:00AM

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
00085 TOTAL UTILITIES	6,402	6,650	5,589	6,650	6,950		4.51
00086 CAPITAL EXPENSES							
04079 CAPITAL	0	0	68,466	30,000	0		(100.00)
00086 TOTAL CAPITAL EXPENSES	0	0	68,466	30,000	0		(100.00)
025 TOTAL PUBLIC WORKS DEPARTMENT	542,669	555,300	651,155	660,300	668,456		1.24
026 FLEET SERVICES							
00081 PERSONNEL							
04005 SALARIES & WAGES	75,238	76,000	69,577	77,000	77,500		0.65
04012 SOCIAL SECURITY/FICA	5,238	6,000	4,858	6,000	6,000		0.00
04015 GROUP INSURANCE	21,777	18,400	15,951	19,000	20,000		5.26
04016 WORKERS' COMP. INSURANCE	3,429	4,900	4,212	5,500	4,000		(27.27)
04019 RETIREMENT CONTRIBUTIONS	10,176	10,400	10,098	11,400	11,400		0.00
04021 PERSONNEL MISCELLANEOUS	551	100	29	100	100		0.00
04062 OVERTIME	6	200	95	100	100		0.00
00081 TOTAL PERSONNEL	116,415	116,000	104,820	119,100	119,100		0.00
00082 DEPARTMENTAL EXPENSES							
04022 OFFICE SUPPLIES	184	200	0	100	100		0.00
04026 MISCELLANEOUS EXPENSES	9	150	0	150	100		(33.33)

Budget Worksheet

GENERAL FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
04027	EQUIPMENT REPAIR	135	200	249	200	300	50.00
04122	COMPUTER & SOFTWARE	1,066	700	1,106	1,000	1,500	50.00
04220	UNIFORMS	1,362	1,500	1,940	1,500	1,500	0.00
04240	SMALL HAND TOOLS	2,930	3,000	1,941	2,500	2,500	0.00
04242	SHOP SUPPLIES	4,180	4,000	3,900	4,500	4,500	0.00
04320	SAFETY EQUIPMENT	535	350	270	350	350	0.00
00082	TOTAL DEPARTMENTAL EXPENSES	10,401	10,100	9,406	10,300	10,850	5.34
00083	VEHICLE EXPENSES							
04034	MAINTENANCE & REPAIR	504	300	159	500	300	(40.00)
04035	FUEL, OIL, GREASE	1,030	900	1,159	1,100	1,100	0.00
04036	TIRES, TUBES, BATTERIES	0	200	0	200	200	0.00
04037	VEHICLE INSURANCE	160	300	345	400	400	0.00
00083	TOTAL VEHICLE EXPENSES	1,694	1,700	1,663	2,200	2,000	(9.09)
00084	BUILDING EXPENSES							
04040	BUILDING MAINTENANCE	603	600	13	700	700	0.00
04082	GENERAL LIABILITY INSURANCE	227	460	454	460	460	0.00
00084	TOTAL BUILDING EXPENSES	830	1,060	467	1,160	1,160	0.00
00085	UTILITIES							
04045	ELECTRICITY	1,757	1,700	1,453	1,700	1,700	0.00

Budget Worksheet

GENERAL FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
04047 TELEPHONE	360	360	330	360	360	0.00
04580 SHOP PROPANE	2,391	1,300	727	2,200	2,000	(9.09)
00085 TOTAL UTILITIES	4,508	3,360	2,510	4,260	4,060	(4.69)
00086 CAPITAL EXPENSES							
04079 CAPITAL	0	0	0	0	3,000	0.00
00086 TOTAL CAPITAL EXPENSES	0	0	0	0	3,000	0.00
026 TOTAL FLEET SERVICES	133,848	132,220	118,866	137,020	140,170	2.30
027 NON-DEPARTMENTAL							
00087 MISCELLANEOUS EXPENSE							
03104 IT SERVICES	10,627	10,850	10,347	10,500	11,000	4.76
03105 COMMUNITY NOTIFICATION SYSTEM	2,067	2,100	2,067	2,100	2,100	0.00
03106 TOWN EQUIP/VEHICLES GPS	5,594	5,200	5,213	5,400	5,800	7.41
03107 TAX COLLECTION	9,727	9,600	9,996	10,000	10,000	0.00
03108 TOWN EVENTS	5,963	3,000	4,961	4,000	5,000	25.00
03109 LEASE PURCHASE PAYMENT	90	64,700	84,501	64,700	64,700	0.00
03113 GENERAL OB BOND PAYMENT	84,501	19,850	0	19,850	19,850	0.00
03114 MEMBERSHIP & DUES	5,602	5,850	4,996	6,100	6,400	4.92
04026 MISCELLANEOUS EXPENSES	5,452	3,500	5,277	4,500	4,500	0.00

Budget Worksheet

		GENERAL FUND				*** Next Year *** 2020		Pct	
		*** Previous Year ***	2018	*** Current Year ***	2019	Dept Req	Admin Rcmd	Final	Inc
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>				
04120	STREET LIGHTS	109,044	109,000	90,101	109,500	107,000	(2.28)
04510	PENALTIES/FINES/BANK FEES	279	400	216	0	300	0.00
04512	MERIT POOL/COST OF LIVING	0	26,731	0	0	42,500	0.00
04513	STATE SALES USE TAX	2,994	700	158	1,000	300	(70.00)
00087	TOTAL MISCELLANEOUS EXPENSE	241,940	261,481	217,833	237,650	279,450			17.59
00091	MISCELLANEOUS INSURANCE								
04091	GENERAL LIABILITY	19,950	31,000	32,670	33,000	33,000	0.00
00091	TOTAL MISCELLANEOUS INSURANCE	19,950	31,000	32,670	33,000	33,000			0.00
027	TOTAL NON-DEPARTMENTAL	261,890	292,481	250,503	270,650	312,450			15.44
TOTAL EXPENDITURES		3,893,963	3,853,701	4,027,326	4,253,351	4,206,626			(1.10)
TOTAL FUND SURPLUS (DEFICIT)		243,071	14,750	(696,704)	14,400	0			(100.00)

FISCAL YEAR 2019/2020
ENTERPRISE FUND BUDGET SUMMARY

1 REVENUES:

Enterprise Fund	\$3,219,800
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TOTAL	\$3,219,800
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2 EXPENDITURES:

Non-Departmental	\$1,011,982
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Utility Administration	\$189,100
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Water Treatment	\$655,150
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Billing	\$213,300
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Waste Water	\$799,068
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Utility Distribution	<u>\$351,200</u>
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TOTAL	\$3,219,800
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TOTAL	\$0
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Budget Worksheet

ENTERPRISE FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc	
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>		<u>Final</u>
REVENUES								
004 REVENUE								
03010 B-L WATER								
03110 B-L WATER SALES	1,234,806	1,240,000	1,106,264	1,260,000	1,280,000	1.59
03112 BASE FEE	583,688	577,000	540,159	578,000	590,000	2.08
03120 RIDGE SPRING WATER	301,161	278,000	291,113	287,000	310,000	8.01
03130 WATER TAPS	57,861	20,000	46,104	45,000	50,000	11.11
03150 BACTERIA TESTS & SAMPLES	8,402	3,720	4,717	4,500	4,500	0.00
03010 TOTAL B-L WATER	2,185,918	2,118,720	1,988,357	2,174,500	2,234,500			2.76
03020 B-L WASTEWATER								
03210 B-L SEWER TREATMENT	840,220	855,000	766,074	855,000	858,000	0.35
03240 SEWER TAPS	18,525	5,000	11,417	10,000	12,000	20.00
03280 INDUSTRIAL PERMIT FEES.	2,000	3,000	2,000	2,000	2,000	0.00
03020 TOTAL B-L WASTEWATER	860,745	863,000	779,491	867,000	872,000			0.58
03030 B-L FEES								
03050 RETURNED CHECK FEES	1,110	1,100	840	800	800	0.00
03309 BANK INTEREST	3,381	700	17,827	4,000	22,000	450.00
03340 RECONNECT FEES	16,637	15,200	15,530	16,000	16,000	0.00
03350 LATES FEES/PENALTIES	46,126	48,000	44,372	48,000	48,000	0.00
03370 GARBAGE - TOWN	0	0	21,441	0	0	0.00

Budget Worksheet

ENTERPRISE FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct	
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	<u>Final</u>	<u>Inc</u>
03371	IMPACT FEES	62,775	10,000	28,498	10,000	25,000	150.00
03030	TOTAL B-L FEES	130,029	75,000	128,508	78,800	111,800			41.88
03040	MISCELLANEOUS REVENUE								
03420	MISCELLANEOUS REVENUE	8,021	4,000	284	4,000	500	(87.50)
03460	CASH DRAWER OVER/UNDER	0	0	(32)	0	0	0.00
03470	SET-OFF DEBT COLLECTIONS	0	1,500	0	1,500	1,000	(33.33)
03480	SALE OF PROPERTY	0	1,000	0	0	0	0.00
03040	TOTAL MISCELLANEOUS REVENUE	8,021	6,500	252	5,500	1,500			(72.73)
004	TOTAL REVENUE	3,184,713	3,063,220	2,896,608	3,125,800	3,219,800			3.01
<u>TOTAL REVENUES</u>		<u>3,184,713</u>	<u>3,063,220</u>	<u>2,896,608</u>	<u>3,125,800</u>	<u>3,219,800</u>			<u>3.01</u>

EXPENDITURES

027 NON-DEPARTMENTAL

00087 MISCELLANEOUS EXPENSE

03104	IT SERVICES	9,121	10,600	11,349	12,500	12,500	0.00
03105	COMMUNITY NOTIFICATION SYSTEM	2,067	2,100	2,067	2,100	2,100	0.00
03106	TOWN EQUIP/VEHICLES GPS	0	0	0	0	800	0.00
03113	GENERAL OB BOND PAYMENT	19,830	19,850	19,830	19,850	19,850	0.00
03114	MEMBERSHIP & DUES	5,002	6,300	6,214	6,300	6,300	0.00

Budget Worksheet

ENTERPRISE FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
04026	MISCELLANEOUS EXPENSES	3,973	3,400	3,218	3,400	3,400	0.00
04071	FEESCREDIT CARD PYMTS	1,032	2,000	686	1,300	1,300	0.00
04084	LEGAL SERVICES	15,000	15,000	13,750	15,000	15,000	0.00
04510	PENALTIES/FINES/BANK FEES	1,475	600	4,379	0	4,800	0.00
04512	MERIT POOL/COST OF LIVING	0	13,500	0	0	17,000	0.00
04513	STATE SALES USE TAX	2,253	2,100	3,277	2,100	3,500	66.67
04680	AUDITING SERVICES	11,900	13,500	12,783	13,500	13,500	0.00
04701	GENERAL FUND PARTICIPATION	70,851	70,851	64,947	70,851	70,851	0.00
04702	2015 REVENUE BOND INT/PRINCIPA	198,858	198,900	200,096	200,100	201,300	0.60
04703	UTILITY RESERVE	620,381	620,381	568,683	620,381	620,381	0.00
05104	SENIOR ASSISTANCE FUND	0	0	0	0	14,400	0.00
00087	TOTAL MISCELLANEOUS EXPENSE	961,743	979,082	911,279	967,382	1,006,982	4.09
00091	MISCELLANEOUS INSURANCE							
04039	INLAND MARINE	229	600	579	500	600	20.00
04091	GENERAL LIABILITY	2,681	3,750	4,237	3,000	4,400	46.67
00091	TOTAL MISCELLANEOUS INSURANCE	2,910	4,350	4,816	3,500	5,000	42.86
027	TOTAL NON-DEPARTMENTAL	964,653	983,432	916,095	970,882	1,011,982	4.23

Budget Worksheet

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ENTERPRISE FUND

5/28/2019 10:22:00AM

	*** Previous Year ***		*** Current Year ***		*** Next Year ***		Pct Inc
	2018 YTD Actual	2018 Budget	2019 YTD Actual	2019 Budget	2020 Dept Req	2020 Admin Rcmd	
040 UTILITY ADMINISTRATION							
00081 PERSONNEL							
04005 SALARIES & WAGES	81,662	81,000	81,781	82,600	60,000	(27.36)
04012 SOCIAL SECURITY/FICA	5,958	6,200	6,021	6,400	4,700	(26.56)
04015 GROUP INSURANCE	5,514	4,700	4,059	4,900	5,200	6.12
04016 WORKERS' COMP. INSURANCE	341	1,400	137	700	500	(28.57)
04018 EMPLOYEE TRAINING/TRAVEL	412	2,000	763	1,600	1,000	(37.50)
04019 RETIREMENT CONTRIBUTIONS	11,060	11,000	11,885	12,200	8,500	(30.33)
04021 PERSONNEL MISCELLANEOUS	147	50	57	100	100	0.00
00081 TOTAL PERSONNEL	105,094	106,350	104,703	108,500	80,000	(26.27)
00082 DEPARTMENTAL EXPENSES							
04022 OFFICE SUPPLIES	873	700	955	700	700	0.00
04024 DUES & SUBSCRIPTIONS	578	800	238	500	500	0.00
04025 ADVERTISING	0	50	0	50	0	(100.00)
04030 PROFESSIONAL SERVICES	40,303	34,688	24,866	34,000	45,000	32.35
04031 COMPUTER & MATERIALS	1,827	1,900	587	1,500	1,500	0.00
04311 GILBERT-SUMMIT WATER PURCHASE	46,191	40,000	47,240	47,000	60,000	27.66
04313 ALTERNATIVE WATER	0	0	7,719	0	0	0.00
04672 NEW WATER PLANT EXPENSES	38,658	0	10,453	0	0	0.00

Budget Worksheet

ENTERPRISE FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
00082 TOTAL DEPARTMENTAL EXPENSES	128,430	78,138	92,058	83,750	107,700		28.60
00083 VEHICLE EXPENSES							
04034 MAINTENANCE & REPAIR	0	300	0	300	300	0.00
04037 VEHICLE INSURANCE	205	400	423	400	450	12.50
00083 TOTAL VEHICLE EXPENSES	205	700	423	700	750		7.14
00085 UTILITIES							
04067 TELEPHONE/INTERNET	429	650	536	650	650	0.00
00085 TOTAL UTILITIES	429	650	536	650	650		0.00
040 TOTAL UTILITY ADMINISTRATION	234,158	185,838	197,720	193,600	189,100		(2.32)
041 WATER OPERATIONS/MAINTENANCE							
00081 PERSONNEL							
04005 SALARIES & WAGES	162,836	178,000	174,336	191,000	191,000	0.00
04012 SOCIAL SECURITY/FICA	12,241	14,000	13,316	16,000	16,000	0.00
04015 GROUP INSURANCE	18,498	18,800	17,496	24,000	25,500	6.25
04016 WORKERS' COMP. INSURANCE	4,420	6,700	5,080	7,500	6,900	(8.00)
04018 EMPLOYEE TRAINING/TRAVEL	615	1,500	1,630	1,500	2,000	33.33
04019 RETIREMENT CONTRIBUTIONS	22,791	25,000	26,428	28,000	28,000	0.00
04021 PERSONNEL MISCELLANEOUS	20	200	178	200	200	0.00

Budget Worksheet

ENTERPRISE FUND

	*** Previous Year *** 2018		*** Current Year *** 2019		*** Next Year *** 2020		Pct Inc
	YTD Actual	Budget	YTD Actual	Budget	Dept Req	Admin Rcmd	
04062 OVERTIME	5,539	8,000	8,043	8,000	9,500		18.75
00081 TOTAL PERSONNEL	226,960	252,200	246,507	276,200	279,100		1.05
00082 DEPARTMENTAL EXPENSES							
04024 DUES & SUBSCRIPTIONS	718	650	175	200	200		0.00
04026 MISCELLANEOUS EXPENSES	1,385	3,000	1,197	1,500	1,500		0.00
04027 EQUIPMENT REPAIR	4,183	2,000	1,410	4,000	4,000		0.00
04220 UNIFORMS	3,151	2,900	3,071	3,000	4,000		33.33
04240 SMALL HAND TOOLS	203	300	71	300	300		0.00
04255 CHEMICALS	88,097	85,000	104,029	87,000	95,000		9.20
04270 LAB SUPPLIES	31,352	24,000	24,483	24,000	26,000		8.33
04280 ANNUAL DHEC-VOC MONITORING	16,353	16,400	16,453	16,400	16,500		0.61
04320 SAFETY EQUIPMENT	0	800	951	400	800		100.00
04640 WATER PLANT REPAIRS	51,473	84,000	30,322	74,000	60,000		(18.92)
00082 TOTAL DEPARTMENTAL EXPENSES	196,915	219,050	182,162	210,800	208,300		(1.19)
00084 BUILDING EXPENSES							
04040 BUILDING MAINTENANCE	3,923	3,000	1,766	3,000	3,000		0.00
04041 FIRE & CASUALTY INSURANCE	4,096	8,200	8,815	8,200	9,000		9.76
00084 TOTAL BUILDING EXPENSES	8,019	11,200	10,581	11,200	12,000		7.14

Budget Worksheet

ENTERPRISE FUND

	*** Previous Year ***		2018		*** Current Year ***		2019		*** Next Year ***		2020	Pct Inc
	YTD Actual	Budget	YTD Actual	Budget	Dept Req	Admin Rcmd	Final					
00085 UTILITIES												
04067 TELEPHONE/INTERNET	2,612	4,800	2,158	3,000	2,500					(16.67)
04504 WATER FACILITIES ELECTRICITY	153,963	155,000	100,913	155,000	140,000					(9.68)
04580 SHOP PROPANE	495	500	0	750	750					0.00
00085 TOTAL UTILITIES	157,070	160,300	103,071	158,750	143,250							(9.76)
00086 CAPITAL EXPENSES												
04598 IMPROVEMENTS-FROM IMPACT FEES	0	0	0	0	12,500					0.00
04599 IMPR. FROM CAPITAL IMPROVEMENT	0	0	0	0	0					0.00
00086 TOTAL CAPITAL EXPENSES	0	0	0	0	12,500							0.00
041 TOTAL WATER OPERATIONS/MAINTENANCE	588,964	642,750	542,321	656,950	655,150							(0.27)
042 BILLING OFFICE OPER./MAINT.												
00081 PERSONNEL												
04005 SALARIES & WAGES	98,903	98,000	95,233	100,500	101,000					0.50
04012 SOCIAL SECURITY/FICA	6,955	7,500	6,758	7,700	7,700					0.00
04015 GROUP INSURANCE	28,637	23,200	21,981	25,500	28,000					9.80
04016 WORKERS' COMP. INSURANCE	468	300	507	400	400					0.00
04018 EMPLOYEE TRAINING/TRAVEL	450	100	475	500	500					0.00
04019 RETIREMENT CONTRIBUTIONS	13,371	13,400	13,749	15,000	15,000					0.00
04021 PERSONNEL MISCELLANEOUS	80	100	70	100	100					0.00

Budget Worksheet

ENTERPRISE FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
00081 TOTAL PERSONNEL	148,864	142,600	138,773	149,700	152,700		2.00
00082 DEPARTMENTAL EXPENSES							
04022 OFFICE SUPPLIES	3,442	3,300	3,226	3,300	3,300	0.00
04023 POSTAGE	14,381	19,000	19,479	18,000	20,000	11.11
04024 DUES & SUBSCRIPTIONS	70	100	0	100	100	0.00
04026 MISCELLANEOUS EXPENSES	95	200	43	200	200	0.00
04027 EQUIPMENT REPAIR	0	150	0	150	150	0.00
04032 PRINTING SUPPLIES	1,073	800	1,222	1,000	1,500	50.00
04033 MAINTENANCE CONTRACTS	17,168	21,000	15,600	21,000	21,000	0.00
04122 COMPUTER & SOFTWARE	0	0	0	0	1,100	0.00
00082 TOTAL DEPARTMENTAL EXPENSES	36,229	44,550	39,570	43,750	47,350		8.23
00084 BUILDING EXPENSES							
04040 BUILDING MAINTENANCE	3,697	4,000	2,972	4,000	4,000	0.00
04041 FIRE & CASUALTY INSURANCE	270	600	620	600	650	8.33
00084 TOTAL BUILDING EXPENSES	3,967	4,600	3,592	4,600	4,650		1.09
00085 UTILITIES							
04045 ELECTRICITY	3,073	3,500	1,885	3,500	2,700	(22.86)
04047 TELEPHONE	5,808	5,700	5,240	5,700	5,900	3.51

Budget Worksheet

ENTERPRISE FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
00085 TOTAL UTILITIES	8,881	9,200	7,125	9,200	8,600		(6.52)
042 TOTAL BILLING OFFICE OPER./MAINT.	197,941	200,950	189,060	207,250	213,300		2.92
043 WASTEWATER EXPENSES							
00081 PERSONNEL							
04005 SALARIES & WAGES	151,663	156,000	145,244	169,000	174,000	2.96
04012 SOCIAL SECURITY/FICA	11,334	12,700	11,183	14,000	14,500	3.57
04015 GROUP INSURANCE	10,982	14,100	11,392	14,500	15,500	6.90
04016 WORKERS' COMP. INSURANCE	4,141	6,200	4,521	6,600	6,600	0.00
04018 EMPLOYEE TRAINING/TRAVEL	1,866	2,500	2,334	2,500	2,500	0.00
04019 RETIREMENT CONTRIBUTIONS	17,459	22,500	19,252	24,500	26,600	8.57
04021 PERSONNEL MISCELLANEOUS	102	200	169	200	200	0.00
04062 OVERTIME	2,381	7,000	6,779	4,000	7,000	75.00
00081 TOTAL PERSONNEL	199,928	221,200	200,874	235,300	246,900		4.93
00082 DEPARTMENTAL EXPENSES							
04022 OFFICE SUPPLIES	995	700	1,367	1,000	1,500	50.00
04024 DUES & SUBSCRIPTIONS	398	500	95	200	200	0.00
04026 MISCELLANEOUS EXPENSES	5,469	3,100	6,121	4,000	4,000	0.00
04027 EQUIPMENT REPAIR	10,343	1,500	1,913	2,000	2,000	0.00

Budget Worksheet

ENTERPRISE FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	<u>Final</u>
								<u>Inc</u>
04033	MAINTENANCE CONTRACTS	2,188	4,500	3,035	4,500	4,500	0.00
04220	UNIFORMS	3,552	3,000	2,686	3,500	3,500	0.00
04240	SMALL HAND TOOLS	4,267	1,000	2,076	2,000	2,000	0.00
04255	CHEMICALS	26,919	26,500	22,745	26,500	29,000	9.43
04270	LAB SUPPLIES	8,885	14,500	27,113	13,000	15,000	15.38
04320	SAFETY EQUIPMENT	1,110	1,000	1,861	750	1,500	100.00
04616	WW PLANT PERMITS & FEES	2,330	3,000	2,205	3,000	3,000	0.00
04618	INDUSTRIAL SAMPLING-TOXICI.	10,971	13,000	9,680	13,500	12,000	(11.11)
04760	SEWER PLANT REPAIRS/MAINT	291,988	217,000	257,034	203,218	227,268	11.83
04770	SLUDGE REMOVAL	61,516	60,000	58,690	60,000	75,000	25.00
00082	TOTAL DEPARTMENTAL EXPENSES	430,931	349,300	396,621	337,168	380,468	12.84
00083	VEHICLE EXPENSES							
04034	MAINTENANCE & REPAIR	348	1,000	1,221	500	500	0.00
04035	FUEL, OIL, GREASE	3,440	4,000	2,539	4,000	4,000	0.00
04036	TIRES, TUBES, BATTERIES	914	600	379	600	600	0.00
04037	VEHICLE INSURANCE	757	1,350	1,482	1,600	1,500	(6.25)
00083	TOTAL VEHICLE EXPENSES	5,459	6,950	5,621	6,700	6,600	(1.49)

Budget Worksheet

ENTERPRISE FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
00084 BUILDING EXPENSES							
04041 FIRE & CASUALTY INSURANCE	7,344	15,000	15,499	15,000	15,500	3.33
04044 JANITORIAL SUPPLIES	476	400	457	500	500	0.00
00084 TOTAL BUILDING EXPENSES	7,820	15,400	15,956	15,500	16,000		3.23
00085 UTILITIES							
04047 TELEPHONE	1,650	1,300	1,268	1,500	1,600	6.67
04088 SEWER FACILITIES UTILITY	154,539	140,000	110,668	155,000	135,000	(12.90)
00085 TOTAL UTILITIES	156,189	141,300	111,936	156,500	136,600		(12.72)
00086 CAPITAL EXPENSES							
04591 CDBG 2018 SW PUMP STATIONS IMP	0	0	345,863	0	0	0.00
04598 IMPROVEMENTS-FROM IMPACT FEES	0	0	0	0	12,500	0.00
04599 IMPR. FROM CAPITAL IMPROVEMENT	0	0	42,013	0	0	0.00
00086 TOTAL CAPITAL EXPENSES	0	0	387,876	0	12,500		0.00
00087 MISCELLANEOUS EXPENSE							
04072 REFUND-SEWER CHARGES	0	0	0	0	0	0.00
00087 TOTAL MISCELLANEOUS EXPENSE	0	0	0	0	0		0.00
043 TOTAL WASTEWATER EXPENSES	800,327	734,150	1,118,884	751,168	799,068		6.38
044 UTILITIES MAINTENANCE CREW							
00081 PERSONNEL							
04005 SALARIES & WAGES	158,709	154,000	139,620	167,000	160,000	(4.19)

Budget Worksheet

ENTERPRISE FUND

		*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct
		<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcnd</u>	<u>Final</u>
								<u>Inc</u>
04012	SOCIAL SECURITY/FICA	12,029	12,300	10,857	13,500	13,000	(3.70)
04015	GROUP INSURANCE	37,978	23,500	24,785	35,100	33,000	(5.98)
04016	WORKERS' COMP. INSURANCE	4,738	5,800	6,093	6,300	5,600	(11.11)
04018	EMPLOYEE TRAINING/TRAVEL	271	1,500	668	750	750	0.00
04019	RETIREMENT CONTRIBUTIONS	22,766	21,800	21,830	25,300	25,500	0.79
04021	PERSONNEL MISCELLANEOUS	203	200	526	200	200	0.00
04062	OVERTIME	9,779	6,800	11,224	9,000	12,000	33.33
00081	TOTAL PERSONNEL	246,473	225,900	215,603	257,150	250,050	(2.76)
00082	DEPARTMENTAL EXPENSES							
04026	MISCELLANEOUS EXPENSES	2,558	3,000	3,544	2,500	3,500	40.00
04027	EQUIPMENT REPAIR	5,900	4,500	6,371	4,000	4,000	0.00
04220	UNIFORMS	3,640	2,800	3,064	3,200	3,800	18.75
04240	SMALL HAND TOOLS	1,585	900	1,302	900	1,200	33.33
04312	WATER/SEWER LINE MATERIALS	64,319	42,000	62,267	55,500	63,000	13.51
04320	SAFETY EQUIPMENT	1,615	1,500	2,327	1,500	2,000	33.33
00082	TOTAL DEPARTMENTAL EXPENSES	79,617	54,700	78,875	67,600	77,500	14.64
00083	VEHICLE EXPENSES							

Budget Worksheet

ENTERPRISE FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year *** 2020		Pct Inc
	<u>YTD Actual</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Dept Req</u>	<u>Admin Rcmd</u>	
04034 MAINTENANCE & REPAIR	4,278	5,000	5,856	5,500	6,000	9.09
04035 FUEL, OIL, GREASE	10,059	8,500	10,466	9,600	11,500	19.79
04036 TIRES, TUBES, BATTERIES	2,946	2,400	1,796	3,000	2,500	(16.67)
04037 VEHICLE INSURANCE	1,091	1,800	2,452	2,200	2,800	27.27
00083 TOTAL VEHICLE EXPENSES	18,374	17,700	20,570	20,300	22,800	12.32
00085 UTILITIES							
04047 TELEPHONE	915	1,100	703	900	850	(5.56)
00085 TOTAL UTILITIES	915	1,100	703	900	850	(5.56)
044 TOTAL UTILITIES MAINTENANCE CREW	345,379	299,400	315,751	345,950	351,200	1.52
TOTAL EXPENDITURES	3,131,422	3,046,520	3,279,831	3,125,800	3,219,800	3.01
TOTAL FUND SURPLUS (DEFICIT)	53,291	16,700	(383,223)	0	0	0.00

Budget Worksheet

SPECIAL REV.-VICTIMS' ASSISTAN

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year ***	2020		Pct
	YTD Actual	Budget	YTD Actual	Budget	Dept Req	Admin Rcmd	Final	Inc
REVENUES								
004 REVENUE								
02040 FINES & FORFEITURES								
03047 VICTIMS' ASSISTANCE	8,436	11,000	6,477	10,550	10,150	(3.79)
02040 TOTAL FINES & FORFEITURES	<u>8,436</u>	<u>11,000</u>	<u>6,477</u>	<u>10,550</u>	<u>10,150</u>			<u>(3.79)</u>
004 TOTAL REVENUE	<u>8,436</u>	<u>11,000</u>	<u>6,477</u>	<u>10,550</u>	<u>10,150</u>			<u>(3.79)</u>
TOTAL REVENUES	<u><u>8,436</u></u>	<u><u>11,000</u></u>	<u><u>6,477</u></u>	<u><u>10,550</u></u>	<u><u>10,150</u></u>			<u><u>(3.79)</u></u>
EXPENDITURES								
030 VICTIMS' ASSISTANCE								
00081 PERSONNEL								
04005 SALARIES & WAGES	8,306	8,300	7,347	8,300	8,300	0.00
04012 SOCIAL SECURITY/FICA	635	650	562	650	650	0.00
04019 RETIREMENT CONTRIBUTIONS	1,126	950	996	1,050	1,200	14.29
00081 TOTAL PERSONNEL	<u>10,067</u>	<u>9,900</u>	<u>8,905</u>	<u>10,000</u>	<u>10,150</u>			<u>1.50</u>
00082 DEPARTMENTAL EXPENSES								
04018 EMPLOYEE TRAINING/TRAVEL	344	940	1,018	400	0	(100.00)
04022 OFFICE SUPPLIES	166	160	0	150	0	(100.00)
00082 TOTAL DEPARTMENTAL EXPENSES	<u>510</u>	<u>1,100</u>	<u>1,018</u>	<u>550</u>	<u>0</u>			<u>(100.00)</u>
030 TOTAL VICTIMS' ASSISTANCE	<u>10,577</u>	<u>11,000</u>	<u>9,923</u>	<u>10,550</u>	<u>10,150</u>			<u>(3.79)</u>
TOTAL EXPENDITURES	<u><u>10,577</u></u>	<u><u>11,000</u></u>	<u><u>9,923</u></u>	<u><u>10,550</u></u>	<u><u>10,150</u></u>			<u><u>(3.79)</u></u>
TOTAL FUND SURPLUS (DEFICIT)	<u><u>(2,141)</u></u>	<u><u>0</u></u>	<u><u>(3,446)</u></u>	<u><u>0</u></u>	<u><u>0</u></u>			<u><u>0.00</u></u>

Budget Worksheet

H-TAX RESERVE FUND

	*** Previous Year ***	2018	*** Current Year ***	2019	*** Next Year ***	2020		Pct
	YTD Actual	Budget	YTD Actual	Budget	Dept Req	Admin Rcmd	Final	Inc
REVENUES								
004 REVENUE								
02011 H-TAX REVENUE								
01020 HOSPITALITY TAX	0	0	177,127	200,000	475,000	137.50
02011 TOTAL H-TAX REVENUE	<u>0</u>	<u>0</u>	<u>177,127</u>	<u>200,000</u>	<u>475,000</u>			<u>137.50</u>
02050 MISCELLANEOUS REVENUE								
03065 INTEREST INCOME	0	0	0	0	0	0.00
02050 TOTAL MISCELLANEOUS REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			<u>0.00</u>
004 TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>177,127</u>	<u>200,000</u>	<u>475,000</u>			<u>137.50</u>
TOTAL REVENUES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>177,127</u></u>	<u><u>200,000</u></u>	<u><u>475,000</u></u>			<u><u>137.50</u></u>
EXPENDITURES								
005 H-TAX EXPENSE								
02021 H-TAX EXPENSES								
01020 HOSPITALITY TAX	0	0	0	200,000	475,000	137.50
02021 TOTAL H-TAX EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>475,000</u>			<u>137.50</u>
005 TOTAL H-TAX EXPENSE	<u>0</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>475,000</u>			<u>137.50</u>
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>200,000</u></u>	<u><u>475,000</u></u>			<u><u>137.50</u></u>
TOTAL FUND SURPLUS (DEFICIT)	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>177,127</u></u>	<u><u>0</u></u>	<u><u>0</u></u>			<u><u>0.00</u></u>