

TOWN OF BATESBURG-LEESVILLE  
AGENDA  
COUNCIL WORK SESSION  
WITH  
MUNICIPAL ASSOCIATION  
FEBRUARY 17, 2014  
6:00 P. M.  
BATESBURG FIRE STATION  
537 W. CHURCH STREET  
BATESBURG DISTRICT

- I CALL TO ORDER
- II INVOCATION
- III WORK SESSION
- IV ADJOURNMENT

*In compliance with the Freedom of Information Act, the news media was notified of the time, date, and place along with a copy of the agenda of this meeting and a notice was posted on the front door of the Batesburg-Leesville Town Hall no later than twenty-four hours prior to the meeting.*

## COUNCIL WORK SESSION

FEBRUARY 17, 2014

The Council Work Session, held in the Batesburg Fire Station, 537 W. Church Street, was called to order at 6:10 P. M. by Mayor Crapps. Members present were Mayor Crapps, Council Members Taylor, O'Dell, Cain, Simpkins, Penick and Ricard. Council Members Mingo and Fox were absent.

## INVOCATION

The invocation was given by Mayor Crapps.

## WORK SESSION

Manager Taylor introduced Mr. Jeff Shacker, Field Services Manager with the Municipal Association. Mr. Shacker stated this presentation tonight, **Overview of Municipal Government & Meeting Administration**, is geared for new Council Members. Items presented in detail were:

- Forms of Government
- Council Meetings
- Rules of Procedure
- Meeting Agendas
- Public Participation
- Meeting Minutes
- Ordinances & Resolutions

After each subject was presented, a question and answer period followed.

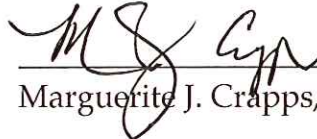
After the **Overview** presentation, Mr. Shacker presented **Visioning, Strategic Planning and Goal Setting**.

Council Work Session  
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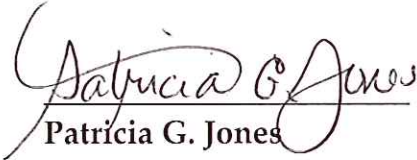
## ADJOURNMENT

Mayor Crapps thanked Mr. Shacker for the presentation after which a motion was made by Council Member Simpkins with a second by Council Member Penick to adjourn at 8:41 P. M. All members present were in favor.

Approved this 10th day of March 2014.

  
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Marguerite J. Crapps, Mayor

ATTEST:

  
\_\_\_\_\_  
Patricia G. Jones