REQUEST FOR PROPOSALS

BATESBURG-LEESVILLE SIDEWALK REPLACEMENT

THE TOWN OF Batesburg-Leesville

Town of Batesburg-Leesville
P.O. Box 2329
120-A West Church Street (29006)
Batesburg-Leesville, SC 29070

August 19, 2022

Submittal Deadline September 22, 2022 by 4:00 P.M. EST

Request for Proposals
Town of Batesburg-Leesville
Batesburg-Leesville Sidewalk Replacement

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Batesburg-Leesville Sidewalk Replacement
Town of Batesburg-Leesville, South Carolina

SUMMARY

The Town of Batesburg-Leesville is requesting proposals from contractors with experience in sidewalk repair and or replacement to repair or replace selected sidewalks in Town. Respondents must comply with the minimum qualifications and respond using the included Bid Form. Contractor's shall submit a bid to install 4" thick sidewalk (6" for all driveways) for all sections to be replaced as described in this RFP. The Town reserves the right to accept or reject any or all bids, or any part thereof. Respondents should take note that the Town is requesting an itemized bid response for completion of each section of sidewalk. The final sections of sidewalk to be repaired will be agreed upon by both parties before construction begins. Work will begin upon approval by Town Council and Lexington County Transportation Committee in fall 2022.

BACKGROUND INFORMATION

The Town of Batesburg-Leesville has received funds from Lexington County Transportation Committee (C-Funds) in the amount of $30,000 to repair/replace sidewalks throughout Town. The Town maintains a list of sidewalks in need of repair/replacement and actively seeks opportunities to address those in the worst condition and in high pedestrian areas.

NO PRE-BID CONFERENCE

There will not be a mandatory pre-bid conference. If you have questions please contact Jay Hendrix at JHendrix@Batesburg-Leesville.org . Staff will be available to answer questions, provide bid documents for review, and provide other assistance.

MINIMUM QUALIFICATIONS

All bidders must comply with the following minimum qualifications. Failure to provide or meet any of the qualifications below will result in a bid being deemed unresponsive and will not be considered.

- Must have a current business licenses to operate in the Town of Batesburg-Leesville (or obtain a business prior to work starting).
- Must carry a minimum of $1,000,000 in liability insurance and must list Town of Batesburg-Leesville as additionally insured (copy must be provided with bid).
- Bidders must have and provide a copy of their workers compensation insurance.
- Provide a list of similar projects with contact information as references.
- Bidders must provide contact information for any and all subcontractors being considered for the job.

Bidders whom fail to provide the above mentioned documentation with their bid packet will be contacted and marked "Incomplete." All "Incomplete" packages will be deemed non-responsive at 4:01 PM on September 22, 2022.

SCOPE OF SERVICES

The Town of Batesburg-Leesville is seeking bids from qualified contractors to repair/replace concrete sidewalks throughout Town. All sidewalk repairs/replacements shall meet the following specifications:

1. Owner will secure all DOT permits necessary prior to construction.
2. Contractor will be responsible for contacting the locating service to identify location of utilities prior to construction.

3. Owner will be responsible for initial notification of properties owners impacted by sidewalk repairs. However, contractor must coordinate with Town staff and property owners to minimize disruption of access to property including driveway.
4. Once contractor has begun demolition, the Owner will supply materials, as available, to rope off the area. Demolition debris to be removed by the Contractor.
5. Contractor to provide, place, and fill sand where needed. Depending on the area, contractor may have to move the sand into forms by hand.
6. All drive way forms must be inspected by Town before pour.
7. All fill sand added will be machine compacted in place, if necessary.
8. Control joints will be placed every three to five feet to match existing sidewalk.
9. Concrete mix must conform to the standards of the adjoining sidewalks.
10. Contractor to form and pour the concrete, to include hand excavation to establish grade and the setting of forms.
11. Contractor, sub-contractor or suppliers are to avoid driving on lawn and grassy areas. All damage as a result must be fully repaired by contractor.
12. Concrete shall have a light broom finish.
13. Contractor shall provide round edges on sides.
14. Decretive brick shall be installed to match existing brick work, when necessary.
15. Contractor is responsible and shall provide security of wet concrete against vandalism and rainy conditions.
16. Contractor will be responsible for restoration along the edges of the new sidewalk once the forms are removed.
17. Contractor will be responsible for driveway packing and backfill, if impacted.
18. Contractor will be responsible for all traffic signage (pedestrian and vehicle), safety equipment, traffic cones and other items needed to inform the public of a construction site.
19. Owner will provide, as able, barricades to assist in pedestrian and traffic control.
20. Contractor and Public Works Supervisor will conduct site inspections to ensure project completion.
21. Additional specifications provided by SC DOT in Attachment A. Owner will supply DOT permit information which will be retained and utilized by Contractor.

The project will be located in several areas throughout Town. A priority list of repairs has been created and all bidders are required to list an estimated budget/cost for each section to include expenses related to materials, labor, debris removal, and any other costs associated with the project. The sections of sidewalk to be repaired include:

Location	Width	Length
Summerland Avenue (various points between Miller Street and Mitchell Street)	4’	1,310’

All locations listed above are approximate in nature and for reference only. The specific location of sidewalk to be replaced will be marked with clearly visible paint. Width and Length are approximate in nature, are provided for reference, and should be verified by respondents before bidding.

TIMELINE

The Town proposes the following timeline with all activities being completed within 3-6 months.

Event	Date/Location
Request Issued	August 19, 2022
Responses Due	September 22, 2022 at 4:00 p.m. – Town Hall (120 W. Church Street, Building A)
Evaluation Period	August 19 – September 22, 2021
Town Council Approval	October 10, 2022 at 7:00 p.m.
Notice of Intent to Award	October 10, 2022
Contract Start Date	Fall 2022

Note: *Award and start dates are approximate.*

REFERENCE MATERIALS

The following reference materials are included in the PDF.

- SC DOT Sidewalk Detail (reference only)
- Locations Maps
    - Summerland Avenue

Website: http://batesburg-leesville.org/rfpsbid-opportunities

RESPONSE REQUIREMENTS AND INSTRUCTIONS

All proposals will be evaluated by a Town Selection Committee (TSC). The TSC will consist of the Town Manager, Assistant Town Manager, and Public Works Supervisor, and other designated staff members, as necessary. The TSC will select a Contractor in accordance with the evaluation criteria set forth in this RFP. The evaluation of the proposals shall be within the sole judgment and discretion of the TSC.

The TSC will evaluate each proposal meeting the qualification requirements set forth in this RFP. Bidders should bear in mind that any proposal that is unrealistic in terms of the technical or schedule commitments, or unrealistically high or low in cost, will be deemed reflective of an inherent lack of technical competence or indicative of a failure to comprehend the complexity and risk of the Town's requirements as set forth in this RFP. **All bids must be accompanied by a Bid Form.** Any bidder submitting a bid without including a bid form will be considered non-responsive; and the proposal will not be reviewed.

As a result of this RFP, the Town intends to award a contract to the responsible bidder(s) whose response conforms to the RFP and whose bid presents the greatest value to the Town, all evaluation criteria considered. The combined weight of the evaluation criteria is greater in importance than cost in determining the greatest value to the Town. The goal is to award a contract to the bidder(s) that proposes the Town the best quality as determined by the combined weight of the evaluation criteria. The Town may award a contract of higher qualitative competence over the lowest priced response.

Pricing:

1. All pricing as quoted will remain firm for the term of any contract that may be awarded as a result of this RFP.
2. Bidder shall provide an overall bid for the project and a bid for each component.
3. Unless otherwise stated, Bidder agrees that, in the event of a price decline, the benefit of such lower price shall be extended to the Town.
4. Any price increases or decreases for subsequent contract terms may be negotiated between Contractor and Town only after completion of the initial term.

Award:

1. Proposals will be evaluated by a committee and will be ranked in accordance with the RFP section entitled "**Evaluation Criteria/Selection Committee**."
2. The committee will recommend award to the bidder(s) who, in its opinion, have submitted the proposals that best serves the overall interests of the Town and attains the highest overall point score. Award may not necessarily be made to the bidder with the lowest price.
3. The Town reserves the right to reject any or all responses that materially differ from any terms contained in this RFP, to waive informalities and minor irregularities in responses received, and to provide an opportunity for bidders to correct minor and immaterial errors contained in their submissions. The decision as to what constitutes a minor irregularity shall be made solely at the discretion of the Town.
4. The Town reserves the right to award to a single or multiple contractors.
5. The Town has the right to decline to award this contract or any part thereof for any reason.
6. Town Council approval to award a contract is required and will be scheduled at the earliest possible date.
7. Lexington County Transportation Committee must approve all work prior to beginning.

Invoicing:

1. Contractor shall invoice the Town, unless otherwise advised, upon satisfactory receipt of product and/or performance of services.
2. Payment will be made within thirty (30) days following receipt of invoice and upon complete satisfactory receipt of product and performance of services.
3. Town shall notify Contractor of any adjustments required to invoice.
4. Invoice(s) shall contain Town Purchase Order (PO) number, invoice number, remit to address and itemized products and/or services description and price as quoted and shall be accompanied by acceptable proof of delivery.
5. Contractor shall utilize standardized invoice upon request.
6. Invoices shall only be issued by the Contractor who is awarded a contract.
7. Payments will be issued to and invoices must be received from the same Contractor whose name is specified on the PO.

RESPONSES

Responses to this RFP will be accepted until 4:00pm on September 22, 2022. Late submittals will not be considered. Submittals must be mailed, emailed or delivered to the following:

Contact Person	Mail	Delivery
Jay Hendrix Assistant Town Manager JHendrix@Batesburg-Leesville.org (803) 582-9712	Town of Batesburg-Leesville P.O. Box 2329 Batesburg-Leesville, SC 29070	Town of Batesburg-Leesville 120-A West Church Street Batesburg-Leesville, SC 29006

BID FORM

TOWN OF BATESBURG-LEESVILLE

GENERAL INFORMATION

Total Cost of Bid: _____

Official Name of Bidder: _____

Street Address Line 1: _____

Street Address Line 2: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email: _____ Website: _____

SC Contractor's License Number: _____

Provide a copy of the License with bid packet.

B-L Business License Number: _____

Is the Principal Bidder or named subcontractors listed on any (Federal or State) debarred, suspended or other excluded parties list? Circle one. Yes No

How long has the bidder been in business? _____

Is the business Minority or Woman owned? _____

SUBCONTRACTORS

For work outlined in this document, Bidder expects to engage the following subcontractor(s):

Subcontractor	Description of Work	Dollar Amount ($)

BIDDER REFERENCES (MINIMUM OF THREE)

Company/Individual Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Scope of Work (Similar Projects): _____

Company/Individual Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Scope of Work (Similar Projects): _____

Company/Individual Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Scope of Work (Similar Projects): _____

The project will be located in several areas throughout Town. A priority list of repairs has been created and all bidders are required to list an estimated budget/cost for each section to include expenses related to materials, labor, debris removal, and any other costs associated with the project.

Location	**Width**	**Length**	**Est. Cost**
Summerland Avenue (various points between Miller Street and Mitchell Street)	4’	1,310’	
		total	

Signature: _____ Date: _____

Name and Title: _____

Date: _____

Summerland Avenue Sidewalk

Summerland Avenue near B-L High School and Ridgecrest Cemetery

* Damaged by years of driveway access to cemetery. Nearly 100 year old concrete wasn't designed to support the weight of modern cars and trucks.

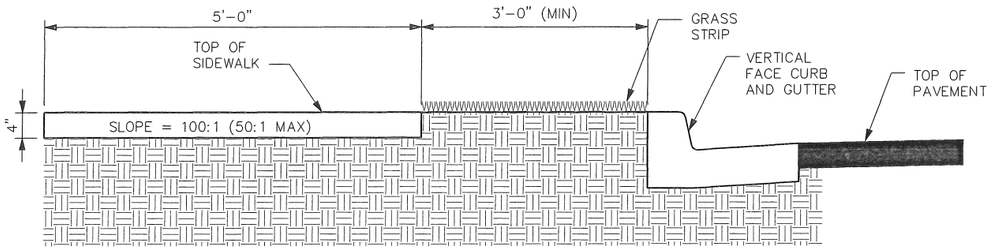
Summerland Avenue between Miller Street and North Carolina Avenue

* Damaged by years of driveway access to five homes. Again, 100 years of wear and tear has damaged these sections.

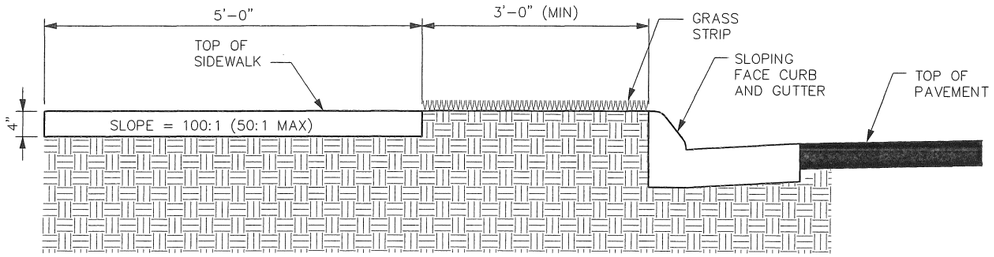
Additional Examples of the nearly 100 year old sidewalk damage.

NOTES:

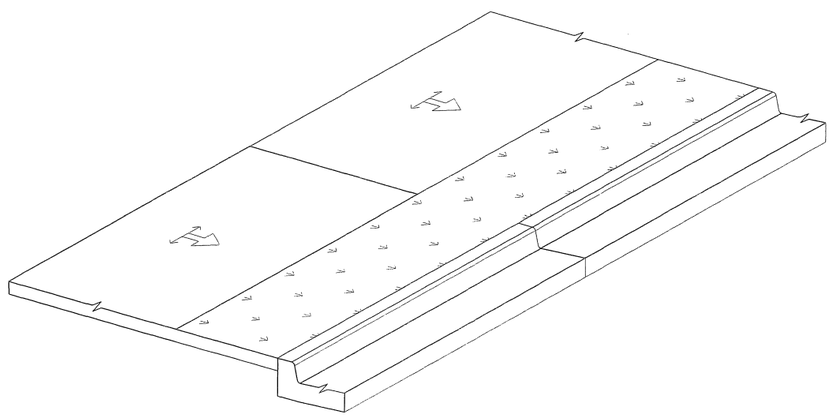
1. SEE DRAWING 720-105-01 FOR STANDARD CURB AND GUTTER DETAILS.
2. SEE DRAWING 720-901-03 FOR SYMBOLS AND CONSTRUCTION TOLERANCE.
3. PLACE TRANSVERSE EXPANSION JOINTS (FULL DEPTH ACROSS THE ENTIRE SIDEWALK WIDTH) WHEN NEAR TURNS IN THE SIDEWALK, AND IN LONG CONTINUOUS RUNS OF SIDEWALK AS DIRECTED IN THE STANDARD SPECIFICATIONS.
4. PLACE EXPANSION JOINTS BETWEEN THE SIDEWALK EDGE AND ANY ADJACENT STRUCTURE (RETAINING WALLS, BUILDINGS, ETC.)
5. PLACE CONTRACTION JOINTS AT REGULAR INTERVALS BETWEEN EXPANSION JOINTS NOT TO EXCEED STANDARD SPECIFICATION SPACING.
6. MEASURE SIDEWALK IN SQUARE YARDS BY THE ACTUAL PLACED AREA OF CONCRETE UP TO THE ADJACENT PAY ITEM LIMITS (CURBS, PEDESTRIAN RAMPS, DRIVEWAYS, ETC.).



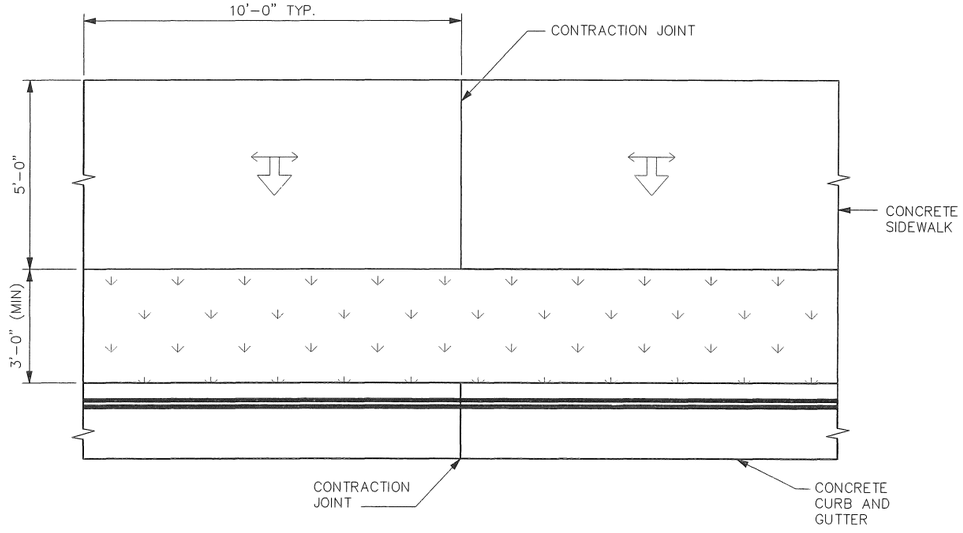
DETAIL 1
1/2" = 1'-0"
SIDE ELEVATIONS



DETAIL 2
1/2" = 1'-0"
SIDE ELEVATIONS



DETAIL 3
ISOMETRIC VEIW



DETAIL 4
SCALE: 1/4" = 1'-0"
PLAN VEIW

REFERENCES

NATIONAL DOCUMENTS

SCDOT DOCUMENTS

RELATED DRAWINGS & KEYWORDS

THIS DRAWING IS ONLY VALID FOR CONSTRUCTION WHEN SEALED AND SIGNED BY A PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF SOUTH CAROLINA. CHECK WWW.SCDOT.ORG FOR LATEST UPDATE.

SOUTH CAROLINA REGISTERED PROFESSIONAL ENGINEER
NO. 21242
JAMES W. KENDALL, JR.

SIGNATURE

10/30/2015
DATE

#	DATE	CHK	DESCRIPTION
6	---	---	---
5	---	---	---
4	---	---	---
3	---	---	---
2	---	---	---
1	---	---	---
0	1/16	DSO	NEW DRAWING

SCDOT
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION

DESIGN STANDARDS OFFICE
955 PARK STREET
ROOM 405
COLUMBIA, SC 29201

STANDARD DRAWING

SIDEWALK WITH GRASS STRIP ADJACENT TO CURB

720-155-00

EFFECTIVE LETTING DATE: JANUARY 2016